

06 November 2024

Dear Customer / Supplier

We are writing to let you know that due to the retirement of company directors this year, and with more planned retirements due, we have taken the decision to cease operations at the end of 2024 with the company being formally wound up in early 2025.

This has not been an easy decision and marks the end of era for ourselves. We would like to take this opportunity to thank you for your friendship, loyalty, support and collaboration over the years (decades in several instances!).

To all our **customers** we will endeavor to ensure you are fully supported during this transition. Any live projects will be completed by 31st December, or put in a position to pass back to you.

In the meantime, if you have any smaller projects or updates needing done then please let us know.

As you are aware for most customers we keep an archived copy of previous projects. If you require copies of any specific projects, or footprint libraries please let us know and we will see what we can arrange.

To all our **suppliers** we will have any outstanding payments settled and ensure that all contractual obligations are honored by the time we close our doors. We will be in touch shortly to discuss any final payments that need to be made.

If the meantime if you have any questions or concerns, please feel free to contact us.

Yours sincerely

All the Team at Intrasys Design Ltd